

FREELANCE CONTRACT

Sam Patel (freelance designer) and Acme Coffee Ltd

Freelancer	Sam Patel, 4 Mill Lane, Bath, sam@example.com
Client	Acme Coffee Ltd, 12 Harbour Street, Bristol
Date	6 October 2026

1. The project

Design of a winter menu campaign: 6 Instagram posts, 1 counter poster and 1 website banner.

2. Deliverables and dates

Concepts by 27 October 2026; final files by 14 November 2026, provided feedback arrives by 30 October.

3. Fee and payment

Total fee €1,500. 50% deposit before work starts, 50% on delivery of final files. Invoices due within 14 days.

4. Revisions

Two rounds of revisions are included. Further changes are charged at €60 per hour.

5. Client input

Acme provides the logo, menu text and prices by 20 October. Late input moves the delivery date by the same amount.

6. Cancellation

If Acme cancels, the deposit is kept and work done beyond the deposit value is invoiced at €60 per hour.

7. Ownership

Rights in the final files transfer to Acme on full payment. Draft concepts not chosen stay with the freelancer. The freelancer may show the work in a portfolio.

8. Confidentiality

Both parties keep each other's confidential information private.

9. Independent contractor

The freelancer works as an independent contractor and is responsible for their own taxes and equipment.

10. Governing law

This contract is governed by the laws of England and Wales.

Signatures

	Freelancer	Client
Name	Sam Patel	Maria Lopez
Signature		
Date		

This template is a starting point, not legal advice. Laws differ by country and state; have a lawyer review it before you rely on it for a large contract.